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| **Week No(s).** | **Date** | **From** | **To** |
| **9&10** | **March** | **12 March** | **24March** |

**BI-WEEKLY SUMMARY OF TRAINING**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Day/Date** | **Assigned Tasks** | **Achieved Work** | **Problems faced the students** | **Solution** |
| Week 9 |  |  |  |  |
| Sunday | -I Prepared a lesson plan and PowerPoint presentation | Lesson plan  &  PowerPoint presentation |  |  |
| Monday | I prepared my lesson on Thursday. | I learned about the teaching process and how I can deal with the students. | I faced a problem which is when I called the name don’t respond. | The teacher solved the problem by if the miss called someone and didn’t answer then the students not present on the lesson. |
| Wednesday | I attended a class with the trainer student | I learned from her about the ideas and how in the presentation. |  |  |
| **Day/Date** | **Assigned Tasks** | **Achieved Work** | **Problems faced the students** | **Solution** |
| Week 10 |  |  |  |  |
| Sunday | I prepared a lesson plan for the last lesson. |  |  |  |
| Monday | I prepared a PowerPoint presentation.  I prepared the lesson for the class on Thursday. |  |  |  |
| Wednesday | I attended a class with trainer. |  |  |  |
| Thursday | I did the lesson with the students. | I learned about the teaching process and how I deal when someone open the mic and didn’t ask for open it. | The time was limited | I deal with time by short presenting should be and I did it. |